



## **REVOCABLE PERMIT AGREEMENT**

for

COLLECTIVE IMPACT

Hayes Valley Clubhouse

699 Hayes Street

San Francisco, CA 94102

Commissioner MARK BUELL *President*  
Commissioner ALLAN LOW *Vice President*  
Commissioner TOM HARRISON  
Commissioner KAT ANDERSON  
Commissioner JOE HALLISY  
Commissioner ANNIE JUPITER JONES  
Commissioner LARRY MAZZOLA  
Commissioner ERIC MCDONNELL

**SAN FRANCISCO RECREATION AND PARK DEPARTMENT**  
CITY and COUNTY of SAN FRANCISCO  
McLaren Lodge, Golden Gate Park  
San Francisco, California 94117

PHILIP A. GINSBURG, *General Manager*

LONDON BREED, *Mayor*

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**Exhibit:**

Exhibit A – Map depicting location of Premises

Exhibit B – Additional program information

**SAN FRANCISCO RECREATION AND PARK DEPARTMENT  
REVOCABLE PERMIT**

**THIS REVOCABLE PERMIT** (“Permit”), dated for reference purposes only as of September 30, 2021, is made by and between the City and County of San Francisco, a municipal corporation (“City”), acting by and through its Recreation and Park Department (“Department”) and Collective Impact (“Permittee”), a non-profit organization.

City and Permittee agree as follows:

**1. License.**

City confers to Permittee a revocable personal, non-exclusive, and non-possessory privilege to enter upon and use that certain real property owned by City situated in the City and County of San Francisco, State of California, commonly known as Hayes Valley Clubhouse (“Clubhouse”), located at 699 Hayes Street, San Francisco, California (“Permit Area”), as further shown on the map attached hereto as **Exhibit A**, for the limited purpose and subject to the terms, conditions and restrictions set forth below. This Permit gives Permittee a license only, and notwithstanding anything to the contrary herein, this Permit does not constitute a grant by City of any ownership, leasehold, easement or other property interest or estate whatsoever in the Permit Area, or any portion thereof. The privilege given to Permittee under this Permit is effective only insofar as the rights of City in the Permit Area are concerned, and Permittee shall obtain any further permission necessary because of any other existing rights affecting the Permit Area.

**2. Use of Permit Area.**

(A) Permittee understands and agrees that the area surrounding the Permit Area is a public space and shall remain open to the public at all times. Permittee may enter and use the Permit Area for the sole purpose of operating community-based programming (“**Permitted Activity**”) for children and youth and their families. The Permitted Activity shall be open to all eligible members of the public on an equal, “first-come, first-served” basis until maximum enrollment is reached.

(B) Permittee shall, at all times during the term hereof, actively use the Permit Area for those purposes stipulated in Section 2 above, and shall not terminate its activities on the Permit Area pursuant hereto without 30 days prior written notice to the City.

(C) Permittee hereby agrees to suffer no waste or injury to Permit Area and public areas used by Permittee, to keep Permit Area and all other areas used by Permittee in clean condition, and to remove all trash, rubbish, waste paper, cartons, and refuse from Permit Area and all other areas used by Permittee and place in containers provided for that purpose by Permittee.

(D) Permittee hereby agrees it shall make every reasonable effort to make the clubhouse available for weekend rentals.

(E) Permittee hereby agrees it shall make every reasonable effort to make the clubhouse available for community meetings at times when regularly scheduled programming is not occurring. When there is no regular programming the City has the right to rent the Permit Area to a different entity.

**3. Execution of Permitted Activity.**

Permittee may perform the Permitted Activity on the Permit Area on the following conditions, which are for the sole benefit of City:

(A) **Modification of the Permitted Activity.** The nature and scope of the Permitted Activity may not be revised or amended except upon the prior written approval of the City.

(B) **Permits and Approvals.** Before beginning any Permitted Activity in the Permit Area, Permittee shall obtain any and all permits, licenses and approvals (collectively, "approvals") of all regulatory agencies and other third parties that are required to commence and complete the Permitted Activity. Promptly upon receipt of such approvals, Permittee shall deliver copies to City. Permittee recognizes and agrees that no approval by City for purposes of Permittee's Activity hereunder shall be deemed to constitute the approval of any federal, state or local regulatory authority with jurisdiction, and nothing herein shall limit Permittee's obligation to obtain all such regulatory approvals, at Permittee's sole cost.

(C) **Plan of Operations.** Permittee has attached as part of this Permit, incorporated and made a part herein and referred to as **Exhibit B**, Plan of Operations, which fully describes Permittee's use of the Permit Area. Said Plan of Operations may be modified or expanded by Permittee during the term hereof as required in Permittee's best business judgment, with the prior approval of the City. Permittee agrees to comply with the Plan of Operations at all times. Failure to comply with the said provisions of said Plan will result in City terminating this Permit.

(D) **Days and Hours of Occupancy and Use.** Regular Hours and Minimum Required Program Hours. Permittee shall have sole possession of the Premises during the Regular Hours set forth below. If Permittee desires to use the Premises outside of the Regular Hours, such use shall be subject to Permittee's compliance with the Department's standard permit and reservations procedures, unless the Department, in its sole discretion, approves such additional hours in writing, in which event Lessee's use during such additional hours shall be subject to such terms and conditions as the Department may impose in connection with such extra use. Permittee acknowledges that Permittee's agreement to open the Premises and provide programming in the Premises is a material consideration for this Permit.

Regular Hours                      Monday through Friday, 8:00 AM – 8:00 PM

- E) Supervision of Minors.** Permittee shall comply and shall require its contractors and subcontractors to comply with the obligations in California Public Resources Code Section 5164 if Permittee, or any contractor, or subcontractor is providing services at a City park, playground, recreational center or beach, Permittee shall not hire, and shall prevent any contractor or subcontractor from hiring, any person for employment or a volunteer position in a position having supervisory or disciplinary authority over a minor if that person has been convicted of any offense listed in Public Resources Code Section 5164. In addition, if Permittee or any contractor or subcontractor, is providing services to the City involving the supervision or discipline of minors, Permittee and any contractor or subcontractor shall comply with any and all applicable requirements under federal or state law mandating criminal history screening for positions involving the supervision of minors.

**4. Restrictions on Use.**

Permittee agrees that, by way of example only and without limitation, the following uses of the Permit Area by Permittee, or any other person claiming by or through Permittee, are inconsistent with the limited purpose of this Permit and are strictly prohibited as provided below:

**(A) Improvements.** Permittee shall not construct or place any temporary or permanent structures, fixtures or improvements in, on, under or about the Permit Area, nor shall Permittee make any alterations or additions to any of existing structures, fixtures or improvements on the Permit Area, unless Permittee first obtains City's prior written consent, which City may give or withhold in its sole and absolute discretion. Any improvements constructed on or affixed to the Permit Area or fixtures installed, by or on behalf of Permittee shall be at the Permittee's sole expense (i) in strict accordance with designs, plans and specifications approved in advance by the General Manger in writing, (ii) by duly licensed and bonded contractors or mechanics approved by the Department, (iii) in a good and professional manner, (iv) in strict compliance with all Laws (including, without limitation, all health, disabled access and building codes and ordinances), and (v) subject to all other conditions that the Department may reasonably impose, including, without limitation, provision of such completion security as is acceptable to City. In no event shall the construction or installation of any such Improvements or the making of any Alterations impair the use or operation of Department Facilities (if any), or any portion thereof, or the Department's access thereto. Prior to the commencement of any work to the Permit Area to construct any permitted Improvements or make any permitted Alterations, Permittee, at its sole expense, shall procure all required permits and approvals and shall promptly upon receipt deliver copies of all such documents to City. No material change from the plans and specifications approved by City may be made without City's prior written consent. City and its Agents shall have the right to inspect the course of such construction at all times. Upon completion of such Improvements or Alterations, Lessee shall furnish City with a complete set of final as-built plans and specifications. Upon the Expiration Date or any earlier termination of this Permit, Permittee shall, upon City's request, remove all such improvements from Permit Area in accordance with the provisions of Section 15 below, unless City, at its sole option and without limiting any of the provisions of this section, specifies that such improvements shall remain on the Permit Area and shall become the City's property.

**(B) Dumping.** Permittee shall not cause or permit the dumping or other disposal on, under or about the Permit Area of landfill, refuse, Hazardous Material (as defined below) or any other

materials that are unsightly or could pose a hazard to the human health or safety, native vegetation or wildlife, or the environment. The Permit Area shall be maintained to a present clean, neat and orderly appearance by Permittee and Permittee shall dispose of refuse resulting from its use, including waste material, garbage and rubbish of all kinds as required by City.

(C) **Hazardous Material.** Permittee shall not cause, nor shall Permittee allow any of its Agents or Invitees (as such terms are defined below) to cause, any Hazardous Material (as defined below) to be brought upon, kept, used, stored, generated or disposed of in, on or about the Permit Area, or transported to or from the Permit Area. Permittee shall immediately notify City when Permittee learns of, or has reason to believe that, a release of Hazardous Material has occurred in, on or about the Permit Area. Permittee shall further comply with all laws requiring notice of such releases or threatened releases to governmental agencies, and shall take all action necessary to mitigate the release or minimize the spread of contamination. In the event that Permittee or its Agents or Invitees cause a release of Hazardous Material, Permittee shall, without cost to City and in accordance with all laws and regulations, return the Permit Area to the condition immediately prior to the release. In connection therewith, Permittee shall afford City a full opportunity to participate in any discussion with governmental agencies regarding any settlement agreement, cleanup or abatement agreement, consent decree or other compromise proceeding involving Hazardous Material. For purposes hereof, "**Hazardous Material**" means material that, because of its quantity, concentration or physical or chemical characteristics, is at any time now or hereafter deemed by any federal, state or local governmental authority to pose a present or potential hazard to public health, welfare or the environment. Hazardous Material includes, without limitation, any material or substance defined as a "hazardous substance, pollutant or contaminant" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sections 9601 *et seq.*, or pursuant to Section 25316 of the California Health & Safety Code; a "hazardous waste" listed pursuant to Section 25140 of the California Health & Safety Code; any asbestos and asbestos containing materials whether or not such materials are part of the Permit Area or are naturally occurring substances in the Permit Area, and any petroleum, including, without limitation, crude oil or any fraction thereof, natural gas or natural gas liquids. The term "**release**" or "**threatened release**" when used with respect to Hazardous Material shall include any actual or imminent spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing in, on, under or about the Permit Area.

(D) **Nuisances.** Permittee shall not conduct any activities on or about the Permit Area that constitute waste, nuisance or unreasonable annoyance (including, without limitation, emission of objectionable odors, noises or lights) to City, to the owners or occupants of neighboring property or to the public.

(E) **Damage.** Permittee shall use, and shall cause its Agents (as defined below) to use, due care at all times to avoid any damage to property of the City or the Permit Area and Permittee shall not do anything about the Permit Area that could cause damage to the Permit Area or any City property located thereon.

(F) **Use of Adjoining Land.** Permittee acknowledges that the privilege given under this Permit shall be limited strictly to the Permit Area. Permittee shall not use any adjoining lands of City.

(G) **Prohibited Area in Building.** [This Section is reserved for any possible areas (gardener's areas or similar spaces) that the Department wishes to retain for its use.]

**5. Term of Permit.**

The privilege conferred to Permittee pursuant to this Permit shall commence on **October 1, 2021** ("Commencement Date") upon approval and authorization of Permit by the General Manager and shall expire at **midnight on September 30, 2022** or upon the earlier termination under the terms of this Permit ("Expiration Date"). Under no circumstances shall Permittee enroll students or take reservations for the enrollment of students for participation in the Permitted Activity at the Permit Area beyond the Expiration Date without the express written consent of the City. City may at its sole option freely revoke this Permit at any time without cause and without any obligation to pay any consideration to Permittee.

**6. Rent.**

Beginning on the Commencement Date, Permittee shall pay a monthly permit fee of **\$1,313.74**. Said fee shall be due and payable no later than the 1st day of each month for the term of the Permit. Permittee hereby acknowledges that late payment by Permittee to City of the use permit fees or other sums due hereunder will cause City to incur costs not contemplated by this Permit, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges. Accordingly, if any fee amount when due from Permittee is not received by City, Permittee shall pay to City an additional sum of five percent (5%) of the monthly fees as a late charge. Failure to pay any amounts due the City within 21 days from a written request by the City shall result in automatic termination of this agreement and may result in the forfeiture of any deposits. Acceptance of any late charge shall not constitute a waiver of Permittee's default with respect to the overdue amount, or prevent City from exercising any of the other rights and remedies available to City. Fees not paid when due shall bear interest from the date due until paid at one-percent (1%) per month. City reserves the right to direct Permittee, upon 30 days' written notice, to pay all fees and to make all other future payments required by this Permit by wire transfer.

If the Permittee occupies the Permit Area for a portion of a month, the rental amount shall equal the number of days of occupancy times the daily rate. The daily rate shall be factored by multiplying the appropriate monthly rate times twelve months and dividing by 365.

**7. Utilities.**

City hereby agrees to provide and pay for gas, electricity, water and sewer with respect to the Permit Area as defined under the terms of this Permit. Permittee hereby acknowledges City has incorporated in to the monthly permit fee, as stipulated in Section 6, an amount to help defray such utility costs incurred by Permittee's use of the Permit Area. Permittee acknowledges and hereby agrees to provide and pay for any and all other utilities necessary and required for the occupancy and use of the Permit Area, including the cost of bringing any new utilities, phone lines or internet services to the location where needed or required.

**8. Insurance.**

(A) Permittee shall procure and keep in effect at all times during the term of this Permit, at Permittee's expense, insurance as follows:

- (i) Commercial General Liability Insurance with limits not less than \$2,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including coverages for Contractual Liability, Personal Injury, Independent Contractors, and Products Liability Coverages.
- (ii) Business Automobile Liability Insurance with limits not less than \$1,000,000 per each occurrence, Combined Single Limit for Bodily Injury and Property Damage, including coverages for Owned and Non-owned and hired auto coverage, as applicable.
- (iii) Workers' Compensation Insurance with Employer's Liability Coverage with limits of not less than \$1,000,000 each accident, as evidenced by an endorsement showing a waiver of subrogation.
- (iv) Sexual molestation and abuse coverage with minimum limits of \$2,000,000 per occurrence and \$4,000,000 in the aggregate. Coverage may be held as a separate policy or included by endorsement in the Commercial General Liability or Errors and Omissions policy.

**(B)** All liability policies required hereunder shall provide for the following:

- (i) Name as additional insureds the City and County of San Francisco, its Recreation and Park Commission and Recreation and Park Department, and their officers, agents and employees; and
- (ii) Specify that such policies are primary insurance to any other insurance available to the additional insureds, with respect to any claims arising out of this Permit and that insurance applies separately to each insured against whom claim is made or suit is brought.

**(C)** All policies shall be endorsed to provide thirty (30) days prior written notice of cancellation, to City.

**(D)** Prior to the commencement date of this Permit, Permittee shall deliver to City certificates of insurance in form and with insurers satisfactory to City, evidencing the coverages required hereunder, together with complete copies of the policies at City's request. In the event Permittee shall fail to procure such insurance, or to deliver such policies or certificates, City may immediately terminate this Permit and all rights granted to Permittee herein.

**(E)** Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general aggregate limit shall be double the occurrence or claims limits specified above.

**(F)** Should any of the required insurance be provided under a claims-made form, Permittee shall maintain such coverage continuously throughout the term of this Permit and, without

lapse, for a period of three (3) years beyond the Permit expiration, to the effect that, should any occurrences during the Permit term give rise to claims made after expiration of the Permit, such claims shall be covered by such claims-made policies.

(G) Upon City's request, Permittee and City shall periodically review the limits and types of insurance carried pursuant to this Section. If the general commercial practice in the City and County of San Francisco is to carry liability insurance in an amount or coverage materially greater than the amount or coverage then being carried by Permittee for risks comparable to those associated with the Permit Areas, then City in its sole discretion may require Permittee to increase the amounts or coverage carried by Permittee hereunder to conform to such general commercial practice.

(H) Permittee's compliance with the provisions of this Section shall in no way relieve or decrease Permittee's indemnification obligations under this Permit or any of Permittee's other obligations hereunder. Notwithstanding anything to the contrary in this Permit, this Permit shall terminate immediately, upon the lapse of any required insurance coverage. Permittee shall be responsible, at its expense, for separately insuring Permittee's personal property.

**9. Security Deposit.**

Permittee has previously deposited with City, on June 1, 2011, a sum equal to \$500 to secure Permittee's faithful performance of all terms and conditions of this Permit, including, without limitation, its obligation to surrender the Permit Area in the condition required by this Permit. Such deposit is in the form of cash. City may, at its sole option, retain, use, or apply all or part of the security deposit to pay any sum due hereunder which is not paid when due, and to recover any loss and pay any amount that city may expend as a result of Permittee's failure to fulfill its obligations under this Permit. City's obligations with respect to the security deposit are solely that of debtor and not trustee. City shall not be required to keep the security deposit separate from its general funds, and Permittee shall not be entitled to interest on the security deposit. The amount of the security deposit shall not limit Permittee's obligations under this Permit. In the event that the City uses, applies, or draws upon all or any portion of the security deposit, Permittee will restore the security deposit to its original amount within ten (10) days following written demand from City. Failure to do so within 14 days of written request by the City shall result in automatic termination of this Permit.

**10. Compliance with Laws.**

Permittee shall, at its expense, conduct and cause to be conducted all activities on the Permit Area allowed hereunder in a safe and reasonable manner and in compliance with all laws, regulations, ordinances and orders of any governmental or other regulatory entity (including, without limitation, the Americans with Disabilities Act and any and all day care or nursery school licensing regulations) whether presently in effect or subsequently adopted and whether or not in the contemplation of the parties. Permittee shall, at its sole expense, procure and maintain in force at all times during its use of the Permit Area any and all business and other licenses or approvals necessary to conduct the activities allowed hereunder. Permittee understands and agrees that City is entering into this Permit in its capacity as a property owner with a proprietary interest in the Permit Area and not as a regulatory agency with police powers. Permittee further understands and agrees that no approval by City for purposes of this Permit shall be deemed to constitute approval of any federal, state, City or other local regulatory authority with jurisdiction, and nothing herein shall limit Permittee's obligation to obtain

all such regulatory approvals at Permittee's sole cost or limit in any way City's exercise of its police powers.

**11. Covenant to Maintain Permit Area.**

In connection with its use hereunder, Permittee shall at all times, at its sole cost, maintain the Permit Area in a good, clean, safe, secure, sanitary and slightly condition, so far as the Permit Area may be affected by Permittee's activities hereunder. Permittee also agrees to provide, at its sole cost and expense, any janitorial service or other service needed for the general maintenance and cleaning of the Premises.

**12. Surrender.**

Upon the expiration of this Permit or within ten (10) days after any sooner revocation or other termination of this Permit, Permittee shall surrender the Permit Area in the same condition as received, free from hazards, broom clean, and clear of all debris. At such time, Permittee shall remove all of its property from the Permit Area, any signs, and, upon City's request, other structures or improvements permitted hereunder, including, without limitation, the Buildings, and all debris associated therewith. Permittee shall repair, at its cost, any damage to the Permit Area caused by such removal or Permittee's use hereunder. Permittee's obligations under this Section shall survive any termination of this Permit.

**13. Repair of Damage.**

If any portion of the Permit Area or any property of City located on or about the Permit Area is damaged or threatened by any of the activities conducted by Permittee or anyone acting by or through Permittee hereunder, Permittee shall immediately, at its sole cost, notify City of such damage or threat. City may, but shall not be obligated to, remedy such damage or threat at Permittee's sole cost, or City may elect to witness Permittee's repair work. In the event City elects not to remedy such damage or threat, Permittee shall repair any and all such damage and restore the Permit Area or property to its previous condition subject to City's inspection, review and approval.

Per Section 2 of this permit, Permittee recognizes the Permit Area is a public space and as such, activities such as community meetings and weekend rentals will be permitted during non-programming hours as specified in the Plan of Operations. Such permitted activities are subject pay for staff supervision, provide a security deposit and are required to clean up after use. From time to time, Permittee may need to do minor clean up after permitted use. However, if significant damage or clean up is needed in the Permit Area, Permittee is required to contact the Department no later than 48 hours of occurrence.

**14. City's Right to Cure Defaults by Permittee.**

If Permittee fails to perform any of its obligations under this Permit to restore the Permit Area, remove or alter facilities or repair damage, or if Permittee defaults in the performance of any of its other obligations under this Permit, then City may, at its sole option, remedy such failure for Permittee's account and at Permittee's expense by providing Permittee with three (3) days' prior written or oral notice of City's intention to cure such default (except that no such prior notice shall be required in the event of an emergency as determined by City). Such action by City shall not be construed as a waiver of any rights or remedies of City under this Permit, and nothing herein shall imply any duty of City to do any act that Permittee is obligated to perform. Permittee shall pay to

City upon demand, all costs, damages, expenses or liabilities incurred by City, including, without limitation, reasonable attorneys' fees, in remedying or attempting to remedy such default. Permittee's obligations under this Section shall survive the termination of this Permit.

**15. No Costs to City.**

Permittee shall bear all costs or expenses of any kind or nature in connection with its use of the Permit Area, and shall keep the Permit Area free and clear of any liens or claims of lien arising out of or in any way connected with its use of the Permit Area.

**16. Indemnity.**

Permittee shall indemnify, defend and hold harmless City, its officers, agents, employees and contractors, and each of them, from and against any and all demands, claims, legal or administrative proceedings, losses, costs, penalties, fines, liens, judgments, damages and liabilities of any kind ("Claims"), arising in any manner out of:

(A) Any injury to or death of any person or damage to or destruction of any property occurring in, on or about the Permit Area, or any part thereof, whether the person or property of Permittee, its officers, employees, agents, contractors or subcontractors (collectively, "Agents"), its invitees, guests or business visitors (collectively, "Invitees"), or third persons, relating to any use or activity under this Permit,

(B) Any failure by Permittee to faithfully observe or perform any of the terms, covenants or conditions of this Permit,

(C) The use of the Permit Areas or any activities conducted thereon by Permittee, its Agents or Invitees,

(D) Any release or discharge, or threatened release or discharge, of any Hazardous Material caused or allowed by Permittee, its Agents or Invitees, on, in, under or about the Permit Area, any improvements or into the environment, or

(E) Any failure by Permittee to faithfully observe or perform any terms, covenants or conditions of the Permit to the extent that such terms, covenants or conditions relate to or are triggered by the Permitted Activity to be performed or the facilities to be installed pursuant to this Permit; except solely to the extent of Claims resulting directly from the willful misconduct of City or City's authorized representatives. In addition to Permittee's obligation to indemnify City, Permittee specifically acknowledges and agrees that it has an immediate and independent obligation to defend the City from any claim that actually or potentially falls within this indemnity provision even if such allegation is or may be groundless, fraudulent or false, which obligation arises at the time such claim is tendered to Permittee by City and continues at all times thereafter. The foregoing indemnity shall include, without limitation, reasonable attorneys' and consultants' fees, investigation and remediation costs and all other reasonable costs and expenses incurred by the indemnified parties, including, without limitation, damages for decrease in the value of the Permit Area and claims for damages or decreases in the value of adjoining property, relating to any use or activity by Permittee under this permit. Permittee's obligations under this Section shall survive the expiration or other termination of this Permit.

**17. Waiver of Claims.**

(A) Neither City nor any of its commissions, Departments, boards, officers, agents or employees shall be liable for any damage to the property of Permittee, its officers, Agents, Invitees employees, contractors or subcontractors, or their employees, or for any bodily injury or death to such persons, resulting or arising from the condition of the Permit Area or its use by Permittee.

(B) Permittee acknowledges that this Permit is freely revocable by City and in view of such fact, Permittee expressly assumes the risk of making any expenditures in connection with this Permit, even if such expenditures are substantial. Without limiting any indemnification obligations of Permittee or other waivers contained in this Permit and as a material part of the consideration for this Permit, Permittee fully RELEASES, WAIVES AND DISCHARGES forever any and all claims, demands, rights, and causes of action against, and covenants not to sue, City, its Departments, commissions, officers, directors and employees, and all persons acting by, through or under each of them, under any present or future laws, statutes, or regulations, including, but not limited to, any claim for inverse condemnation or the payment of just compensation under the law of eminent domain, or otherwise at equity, in the event that City exercises its right to revoke or terminate this Permit.

(C) Permittee acknowledges that it will not be a displaced person at the time this Permit is terminated or revoked or expires by its own terms, and Permittee fully RELEASES, WAIVES AND DISCHARGES forever any and all claims, demands, rights, and causes of action against, and covenants not to sue, City, its Departments, commissions, officers, directors and employees, and all persons acting by, through or under each of them, under any present or future laws, statutes, or regulations, including, without limitation, any and all claims for relocation benefits or assistance from City under federal and state relocation assistance laws.

(D) Permittee expressly acknowledges and agrees that the fees payable hereunder do not take into account any potential liability of City for any consequential or incidental damages including, but not limited to, lost profits arising out of disruption to the facilities or Permittee's uses hereunder. City would not be willing to give this Permit in the absence of a waiver of liability for consequential or incidental damages due to the acts or omissions of City or its Agents, and Permittee expressly assumes the risk with respect thereto. Accordingly, without limiting any indemnification obligations of Permittee or other waivers contained in this Permit and as a material part of the consideration for this Permit, Permittee fully RELEASES, WAIVES AND DISCHARGES forever any and all claims, demands, rights, and causes of action against City for consequential and incidental damages (including without limitation, lost profits), and covenants not to sue for such damages, City, its departments, commissions, officers, directors and employees, and all persons acting by, through or under each of them, arising out of this Permit or the uses authorized hereunder, including, without limitation, any interference with uses conducted by Permittee pursuant to this Permit, regardless of the cause, and whether or not due to the negligence of City or its Agents, except for the gross negligence and willful misconduct of City or its Agent.

In connection with the foregoing releases, Permittee acknowledges that it is familiar with Section 1542 of the California Civil Code, which reads:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.”

Permittee acknowledges that the releases contained herein include all known and unknown, disclosed and undisclosed, and anticipated and unanticipated claims. Permittee realizes and acknowledges that it has agreed upon this Permit in light of this realization and, being fully aware of this situation, it nevertheless intends to waive the benefit of Civil Code Section 1542, or any statute or other similar law now or later in effect. The releases contained herein shall survive any termination of this Permit.

(E) As part of Permittee’s agreement to accept the Permit Area in its “As Is” condition as provided below, and without limited such agreement, Permittee on behalf of itself and its successors and assigns, waives its right to recover from, and forever releases and discharges, City and its Agents, and their respective heirs, successors, administrators, personal representatives and assigns, from any and all Claims, whether direct or indirect, known or unknown, foreseen and unforeseen, that may arise on account of or in any way be connected with the physical or environmental condition of the Permit Area and any related improvements or any law or regulation applicable thereto or the suitability of the Permit Area for Permittee’s intended use.

**18. As Is Condition of Permit Area; Disclaimer of Representations.**

Permittee accepts the Permit Area in its "AS IS" condition, without representation or warranty of any kind by City, its officers, agents or employees, including, without limitation, the suitability, safety, or duration of availability of the Permit Area or any facilities on the Permit Area for Permittee's use. Without limiting the foregoing, this Permit is made subject to all applicable laws, rules and ordinances governing the use of the Permit Area, and to any and all covenants, conditions, restrictions, easements, encumbrances, claims of title and other title matters affecting the Permit Area, whether foreseen or unforeseen, and whether such matters are of record or would be disclosed by an accurate inspection or survey. It is Permittee's sole obligation to conduct an independent investigation of the Permit Area and all matters relating to its use of the Permit Area hereunder, including, without limitation, the suitability of the Permit Area for such uses. Permittee, at its own expense, shall obtain such permission or other approvals from any third parties with existing rights as may be necessary for Permittee to make use of the Permit Area in the manner contemplated hereby.

**19. No Assignment.**

This Permit is personal to Permittee and shall not be assigned, conveyed or otherwise transferred by Permittee under any circumstances. Any attempt to assign, convey or otherwise transfer this Permit shall be null and void and cause the immediate termination and revocation of this Permit.

**20. Cessation of Use.**

Permittee will not terminate its activities on the Permit Area pursuant hereto without prior written notice to City.

**21. No Joint Ventures or Partnership; No Authorization.**

This Permit does not create a partnership or joint venture between City and Permittee as to any activity conducted by Permittee on, in or relating to the Permit Area. Permittee is not a state

actor with respect to any activity conducted by Permittee on, in, or under the Permit Area. The giving of this Permit by City does not constitute authorization or approval by City of any activity conducted by Permittee on, in or relating to the Permit Area.

**22. MacBride Principles - Northern Ireland.**

The City and County of San Francisco urges companies doing business in Northern Ireland to move toward resolving employment inequities and encourages them to abide by the MacBride Principles as expressed in San Francisco Administrative Code Section 12F.1, et seq. The City and County of San Francisco also urges San Francisco companies to do business with corporations that abide by the MacBride Principles. Permittee acknowledges that it has read and understands the above statement of the City and County of San Francisco concerning doing business in Northern Ireland.

**23. Non-Discrimination.**

(A) **Covenant Not to Discriminate.** In the performance of this Permit, Permittee agrees not to discriminate on the basis of the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability or Acquired Immune Deficiency Syndrome or HIV status (AIDS/HIV status) against any employee of, any City employee working with, or applicant for employment with Permittee, in any of Permittee's operations within the United States, or against any person seeking accommodations, advantages, facilities, privileges, services, or membership in all business, social, or other establishments or organizations operated by Permittee.

(B) **Subcontracts.** Permittee shall incorporate by reference in all subcontracts the provisions of Sections 12B.2(a), 12B.2(c)-12B.2(k) and 12C.3 of the San Francisco Administrative Code and shall require all subcontractors to comply with such provisions. Permittee's failure to comply with the obligations in this subsection shall constitute a material breach of this Agreement.

(C) **Non-Discrimination in Benefits.** Permittee does not as of the date of this Permit and will not during the term of this Agreement, in any of its operations within the United States, discriminate in the provision of benefits between employees with domestic partners and employees with spouses, and/or between domestic partners and spouses of such employees, where the domestic partnership has been registered with a governmental entity pursuant to state or local law authorizing such registration, subject to the conditions set forth in Section 12.2(b) of the San Francisco Administrative Code.

(D) **Condition to Contract.** As a condition precedent to this Agreement, Permittee shall execute the "Chapter 12B Declaration: Nondiscrimination in Contracts and Benefits" form (FORM HRC-12B-101) with supporting documentation and secure the approval of the form by the San Francisco Human Rights Commission. The form is attached to this Permit as **Exhibit C.**

(E) **Incorporation of Administrative Code Provisions by Reference.** The provisions of Chapters 12B and 12C of the San Francisco Administrative Code are incorporated by reference and made a part of this Agreement as though fully set forth herein. Permittee shall comply fully with and be bound by all of the provisions that apply to this Permit under such Chapters 12B and 12C of the Administrative Code, including, but not limited to the remedies provided in such

Chapters. Without limiting the foregoing, Permittee understands that pursuant to Section 12B.2(h) of the San Francisco Administrative Code, a penalty of \$50 for each person for each calendar day during which such person was discriminated against in violation of the provisions of this Permit may be assessed against Permittee and/or deducted from any payments due Permittee.

**24. Tropical Hardwoods and Virgin Redwood Ban.**

The City and County of San Francisco urges companies not to import, purchase, obtain or use for any purpose, any tropical hardwood, tropical hardwood product, virgin redwood, or virgin redwood product.

**25. Taxes, Assessments, Licenses, Permit Fees and Liens.**

(A) Permittee recognizes and understands that this Permit may create a possessory interest subject to property taxation and that Permittee may be subject to the payment of property taxes levied on such interest. Permittee further recognizes and understands that any transfer or assignment permitted under this Permit and any exercise of any option to renew or extend this Permit may constitute a change in ownership for purposes of property taxation and therefore may result in a revaluation of any possessory interest created hereunder.

(B) Permittee agrees to pay taxes of any kind, including, but not limited to, possessory interest taxes, that may be lawfully assessed on the interest hereby created and to pay all other taxes, excises, licenses, permit charges and assessments based on Permittee's usage of the Permit Area that may be imposed upon Permittee by law, all of which shall be paid when the same become due and payable and before delinquency.

(C) Permittee agrees not to allow or suffer a lien for any such taxes to be imposed upon the Permit Area or upon any equipment or property located thereon without promptly discharging the same, provided that Permittee, if so desiring, may have reasonable opportunity to contest the validity of the same.

(D) San Francisco Administrative Code Sections 23.6-1 and 23.6-2 require that the City and County of San Francisco report certain information relating to this Permit, and any renewals thereof, to the County Assessor within sixty (60) days after any such transaction, and that Permittee report certain information relating to any assignment of or transfer under this Permit to the County Assessor within sixty (60) days after such assignment or transfer transaction. Permittee agrees to provide such information as may be requested by the City to enable the City to comply with this requirement.

**26. Notices.**

Except as otherwise expressly provided herein, any notices given under this Permit shall be effective only if in writing and given by delivering the notice in person, by sending it first class mail or certified mail with a return receipt requested or overnight courier, return receipt requested, with postage prepaid, addressed as follows:

**City or Department:** Property Management Unit  
Recreation and Park Department  
McLaren Lodge Annex  
501 Stanyan Street

San Francisco, CA 94117

**Permittee:**

Collective Impact  
James Spingola  
P.O. Box 156853  
San Francisco, CA 94115

Notices herein shall be deemed given two (2) days after the date when they shall have been mailed if sent by first class, certified or overnight courier, or upon the date personal delivery is made.

**27. No Tobacco Advertising.**

Permittee acknowledges and agrees that no advertising of cigarettes or tobacco products is allowed on any real property owned by or under the control of the City, including the property which is the subject of this Permit. This prohibition includes the placement of the name of a company producing, selling or distributing cigarettes or tobacco products or the name of any cigarette or tobacco product in any promotion of any event or product. This prohibition does not apply to any advertisement sponsored by a state, local or nonprofit entity designed to communicate the health hazards of cigarettes and tobacco products or to encourage people not to smoke or to stop smoking.

**28. Americans with Disabilities Act.**

Permittee shall provide the services specified in this Permit in a manner that complies with the ADA and any and all other applicable federal, state and local disability rights legislation. Permittee agrees not to discriminate against disabled persons in the provision of services, benefits or activities provided under this Permit and further agrees that any violation of this prohibition on the part of Permittee, its employees, agents or assigns shall result in automatic termination of this Permit.

**29. Destruction of Permit Area.**

In the event of the destruction of the Permit Area, or any part thereof, in which the operation is situated so as to make the service untenable, the rights and privileges granted hereunder may be terminated by City and City shall be under no legal obligation to Permittee by reason of said termination.

**30. Conflict of Interest.**

Permittee states that it is familiar with the provisions of Section C8.105 of the San Francisco Charter and certifies that it knows of no facts which would constitute a violation of such provisions. Permittee further certifies that it has made a complete disclosure to the City of all facts bearing on any possible interest, direct or indirect, which Permittee believes any officer or employee of the City presently has or will have in this Permit or in the performance thereof or in any portion of the profits thereof.

**31. No Obligation to Prevent Criminal Activity.**

City shall have no liability to Permittee for any criminal activity in, on or about the Permit Area.

**32. Pesticide Prohibition.**

Permittee acknowledges that pursuant to the City's Integrated Pest Management Ordinance, Chapter 39 of the San Francisco Administrative Code (IPM), the use of certain pesticides on City-owned properties are prohibited, unless otherwise exempted pursuant to Section 39.8 of the San Francisco Administrative Code. Permittee shall comply with all requirements of the IPM, including but not limited to the notification requirements of Section 39.5, the recordkeeping requirements of Section 39.7 of the San Francisco Administrative Code, and the requirements to submit to the contracting City department an Integrated Pest Management implementation plan pursuant to Section 39.1(a) (I) of the San Francisco Administrative Code.

**33. Food Service Water Reduction.**

Permittee agrees to comply fully with and be bound by all of the provisions of the Food Service Waste Reduction Ordinance, as set forth in the San Francisco Environment Code, Chapter 16, including the remedies provided therein, and implementing guidelines and rules. The provisions of Chapter 16 are incorporated herein by reference and made a part of this Permit as though fully set forth herein. This provision is a material term of this Permit. By entering into this Permit, Permittee agrees that if it breaches this provision, City will suffer actual damages that will be impractical or extremely difficult to determine. Without limiting City's other rights and remedies, Permittee agrees that the sum of One Hundred Dollars (\$100.00) liquidated damages for the first breach, Two Hundred Dollars (\$200.00) liquidated damages for the second breach in the same year, and Five Hundred Dollars (\$500.00) liquidated damages for subsequent breaches in the same year is a reasonable estimate of the damage that City will incur based on the violation, established in light of the circumstances existing at the time this Permit was made. Such amounts shall not be considered a penalty, but rather agreed monetary damages sustained by City because of Permittee's failure to comply with this provision.

**34. Counterparts**

This Permit may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

**35. Holding Over**

Any holding over after the expiration of the Term of Permit with the express consent of City shall be construed to automatically extend the Term of Permit on a month-to-month basis at a monthly Base Rent equal to Base Rent subject to the Adjustment Index of the amount set forth in **Section 6** hereof, and shall otherwise be on the terms and conditions herein specified so far as applicable (except for those pertaining to the Term of Permit). Any holding over without City's consent shall constitute a default by Permittee and entitle City to exercise any or all of its remedies as provided herein, notwithstanding that City may elect to accept one or more payments of Rent, and whether or not such amounts are at the holdover rate specified above or the rate in effect at the end of the Term of Permit. Any holding over after the expiration of the Term of Permit without the City's consent shall be at a monthly rental rate equal to one hundred fifty percent (150%) of the rate in effect at the end of the Term of Permit.

**36. General Provisions.**

(A) This Permit may be amended or modified only by a writing signed by the City and Permittee.

**(B)** No waiver by any party of any of the provisions of this Permit shall be effective unless in writing and signed by an officer or other authorized representative, and only to the extent expressly provided in such written waiver.

**(C)** Unless otherwise specifically provided, all approvals and determinations of City requested, required or permitted hereunder may be made, in writing, in the sole and absolute discretion of the General Manager of the Recreation and Park Department.

**(D)** This instrument, including the exhibits hereto, contains the entire agreement between the parties and all prior written or oral negotiations, discussions, understandings and agreements are merged herein.

**(E)** The section and other headings of this Permit are for convenience of reference only and shall be disregarded in the interpretation of this Permit.

**(F)** Time is of the essence.

**(G)** This Permit shall be governed by California law and City's Charter.

**(H)** If either party commences an action against the other or a dispute arises under this Permit, the prevailing party shall be entitled to recover from the other reasonable attorneys' fees and costs. For purposes hereof, reasonable attorneys' fees of City shall be based on the fees regularly charged by private attorneys in San Francisco with comparable experience.

**(I)** If Permittee consists of more than one person then the obligations of each person shall be joint and several.

**(J)** Permittee may not record this Permit or any memorandum hereof.

**(K)** Subject to the prohibition against assignments or other transfers by Permittee hereunder, this Permit shall be binding upon and inure to the benefit of the parties and their respective heirs, representatives, successors and assigns.

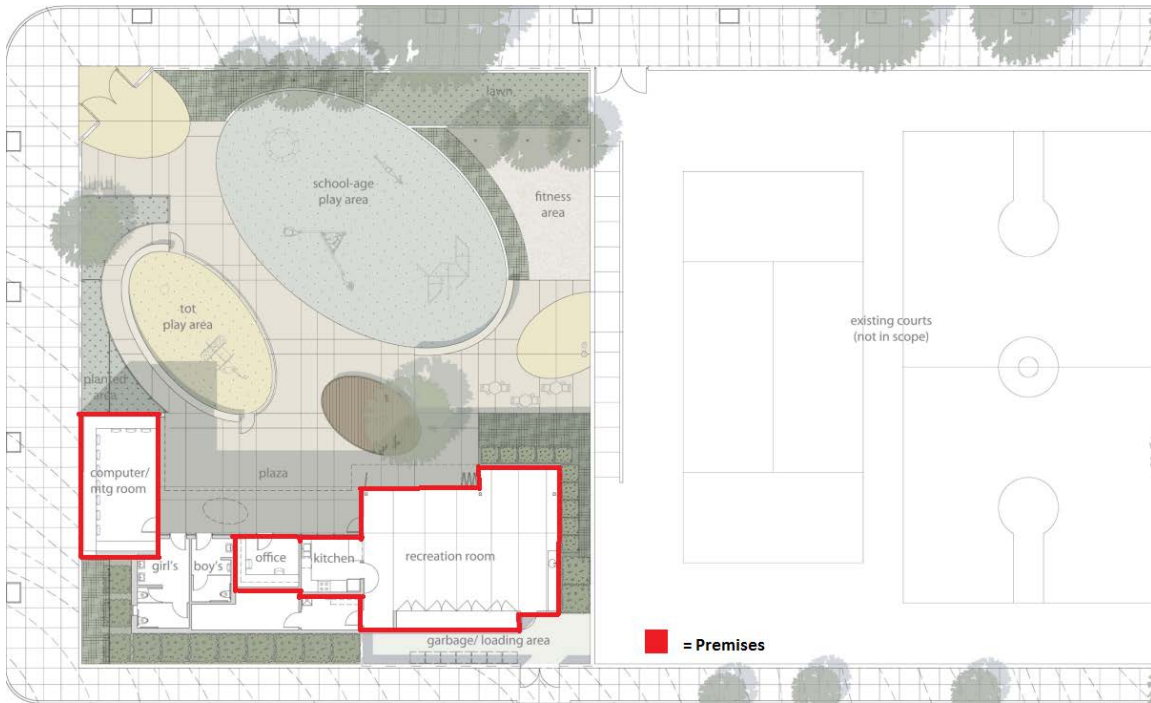
**(L)** Any sale or conveyance of the property burdened by this Permit by City shall automatically revoke this Permit.

**(M)** Notwithstanding anything to the contrary contained in this Permit, Permittee acknowledges and agrees that no officer or employee of City has authority to commit City to this Permit unless and until a resolution of City's Recreation and Park Commission shall have been duly adopted approving this Permit and authorizing the transaction contemplated hereby. Therefore, any obligations or liabilities of City hereunder are contingent upon enactment of such a resolution, and this Permit shall be null and void if City's Recreation and Park Commission does not approve this Permit, in its sole discretion.



## EXHIBIT A

### MAP DEPICTING LOCATION OF PREMISES



**EXHIBIT B**  
**ADDITIONAL PROGRAM INFORMATION**

COLLECTIVE  IMPACT



**Collective Impact** exists to drive meaningful, equitable change in marginalized communities by equipping children, youth, and young adults with the tools they need to succeed.

Founded in 2007, the Western Addition nonprofit organization administers three main community-based initiatives: **Magic Zone**, a comprehensive direct service program for children and youth aged 5-24 that provides the resources they need to succeed, including the Community Safety Initiative (CSI); **Mo'MAGIC**, a collaborative of Fillmore District partner organizations focused on building a thriving community for all children and families; and the **Ella Hill Hutch Community Center**, a neighborhood hub named for the first Black woman elected to San Francisco's Board of Supervisors, that provides safe space for mental and physical health programming in the Western Addition, a historically African American district with a rich cultural and community legacy.

Our program staff consists of a diverse mix of people who possess the education, experience, and passion required to work with youth with challenging backgrounds and tremendous potential. The majority of children and youth served by Collective Impact programs are in-risk or at-risk young people for whom exposure to healthy choices, quality enrichment activities, and new experiences are critical to disrupting unproductive pathways. Nearly all of our program youth come from under-served communities, and have longstanding generational ties to the Western Addition; ~90% live in low- or very low-income households and qualify for free lunch at school. All of our organization's direct service programming (delivered from two site locations, Ella Hill Hutch Community Center and Hayes Valley Clubhouse), is offered at no cost.

**Magic Zone K-8**

The Magic Zone offers OST programming for students K-12, during the school year and summer, serving more than 100 unduplicated youth at two sites in the Western Addition. The Magic Zone is committed to working with the School District, families and youth to address academic issues and support participants via quality programming. Program takes a youth development approach, integrating project based learning in academic, enrichment and recreational activities. The after school program operates Monday through Friday, 2:00pm to 6:00pm, and the summer program Monday through Friday, 8:00am to 6:00pm. K-5 programming is held at Ella Hill Hutch Community Center and Hayes Valley Clubhouse; 6-8 programming is held at Ella Hill Hutch Community Center.

Collective Impact is a 501(c)3 tax-exempt organization | Tax ID #20-8964069

P.O. BOX 156853 San Francisco, CA 94115

The Family of Programs: Magic Zone, Mo'MAGIC, Ella Hill Hutch Community Center | [www.collectiveimpact.org](http://www.collectiveimpact.org)

Ella Hill Hutch Community Center 1050 McAllister Street, San Francisco, CA 94115 (415) 567-0400  
Hayes Valley Clubhouse 699 Hayes Street, San Francisco, CA 94102 (415) 771-7228



with group discussions and individual journal topics. Regular one-on-one Case Management individualizes the support provided to each participant and is rooted in an annual individualized “Student Success Plan” for each participant. By the end of each school year, students have received around 175 hours of personal development programming. In addition, every summer we run a 7 week all day summer program totaling about 300 more comprehensive program hours.

#### **Elementary School Schedule**

2:00pm-3:30pm	Structured activity time
3:30pm-4:00pm	Snack
4:00pm -5:00pm	Study Hall (or Enrichment, Fridays only)
5:00pm -6:00pm	Enrichment* Classes (2-4 classes offered each semester)
6:00pm-6:30pm	Transportation/Home

\*Special Academic support – substitutes for an enrichment activity for kids who need extra Literacy/Math help  
Check ins = Once per week from Monday-Thursday; 15 min time with student/15 min write up

#### **Middle School Schedule**

3:00pm-4:00pm	Hang out & snack – kitchen, outside
4:00pm-5:30pm	Study Hall (or Enrichment Projects, Fridays only) – Upstairs/Downstairs
5:30pm -7:00pm	Enrichment Project 1-2 (Ongoing projects offered each semester) – Upstairs/Downstairs Extended Study Hall – in Library or Laundry Room
7:00pm-7:30pm	Transportation/Home – OI van

**Evaluation** at Opportunity Impact focuses on our two goals – increasing skills and creating a system of support. There are several annual benchmarks set and measured for each year of program participation. At the start of each year, case managers and students create individually tailored “Student Success Plans” that lay out the goals and support areas for each youth. Throughout the year, case managers work with youth to help them achieve their goals. Staff also work diligently to bring together other stakeholders in the child’s life through family meetings, school meetings and referrals for additional support. Each summer we evaluate our program success based on a comprehensive tally of the improvements measured for each child. At the end of each program year, we also engage in a thorough evaluation of the organization. We utilize the California Department of Education’s Quality Assessment Tool for after school programs. Throughout the year we used a comprehensive Dashboard to monitor the financial health and program quality of our organization.

*“I believe in what OI does because I have seen the level of commitment that the staff displays in regards to the overall well being and success of the students in their program.” – Melloney, Parent 5<sup>th</sup> grade student*

*“The reason I believe in what OI does is because children are learning academically and socially how to mix their workload with socializing.” - Hope, MSW, Elementary School Counselor*

# COLLECTIVE IMPACT



## **Magic Zone High School**

The high school program offers year round programming for teens, as well as a partnership with SFUSD to support chronically truant youth during the school year. Magic Zone's Teen programming includes enrichment, civic engagement, youth development, community building activities, career explorations, and college prep. The program operates Monday through Friday, 3:00pm to 6:00pm during the school year, and Monday through Friday, 8:00am to 6:00pm during the summer.

## **Community Safety Initiative**

Collective Impact joined forces with the SF Human Rights Commission, the Mayor's Office and SFPD leadership to create a program to get teens out of their neighborhoods and into the city's work spaces. The Community Safety Initiative adopted a cohort structure so that youth would develop closer relationships and practice teamwork. We know from this experience that these teens and TAY respond best to programming that helps them set and achieve their own goals; supports their resiliency, strengths and assets; connects their personal experiences to broader issues of social justice; and empowers them to affect change in their communities. We identify needs and map goals during our intake process.

In terms of the demographics of children and families served by Magic Zone's direct-service programming, to follow is a snapshot inclusive of Summer 2015 and the 2015-2016 school year:

- 52% female, 48% male
- 53% are teenagers; 47% are between the ages of 5 and 12
- 87% qualify for free/reduced school lunch
- 70% African American or African immigrant
  - 15% multi-ethnic, multi-racial
  - 8% Asian
  - 5% Latino
  - 0.5% Caucasian
  - 1.5% declined to state
- 96% speak English primarily in the home
- 4% of families speak Tigrinya (a dialect of Ethiopia & Eritrea), Cantonese, Arabic, or Spanish primarily in the home

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